

Fee Refund Policy

Admission Cancellation and Refund Policy

Kongu Arts and Science College (Autonomous) shall consider the request for cancellation of admission/withdrawal if the request is made in line with the following:

Terms and Conditions

1. Application for cancellation of admission / withdrawal may be made either by presenting an application (prescribed format) in person by the student or his/her authorized representative.
2. The application should be addressed to the Director - KASC and shall be submitted to the Admission Office.

If the student chooses to withdraw from the program in which he/she is enrolled, the refund of the paid fees will be made as per the following UGC guidelines

Category	Percentage of Refund of Fee	Point of time when notice of withdrawal of admission is received in the HEI
1	100%	15 days or more BEFORE the formally notified last date of admission
2	90%	Less than 15 days BEFORE the formally notified last date of admission
3	80%	15 days or less AFTER the formally notified last date of admission
4	50%	30 days or less, but more than 15 days AFTER formally notified the last date of admission
5	0%	More than 30 days AFTER formally notified last date of admission

*Note:

1. The application fee and Admission fee will not be refunded
2. Any fee dues or fine amount will be deducted from the total refundable amount before the fee refund is processed.
3. All original documents shall be collected from the College office/Admission office.
4. The refund information given above is indicative only and KASC reserves the right to make changes as per the notifications received from the concerned statutory/regulatory authorities from time to time. Any changes in the above will be updated on the KASC website.


PRINCIPAL,
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